



METROPOLITAN
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COMMISSION

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November 3, 2008

ADDENDUM No. 1

To

**REQUEST FOR PROPOSAL, DATED OCTOBER 14, 2008
FOR THE 511 TRAFFIC CONTRACTOR**

Dear Proposer:

This letter is Addendum No. 1 to the 511 Traffic Contractor Request for Proposal (RFP) dated October 14, 2008. Where text is revised, deleted text is shown in strike-through format; added text is *italicized*. The RFP is revised as follows:

1. MTC is adding \$200,000 to the first fiscal year of the contract budget as a contingency funding source for Project Element V, Emergency Response. The following areas of the RFP are amended, related to this change:

- a. Section II.E.1 Funding, Page 17, is amended as follows (changes in *italics*; deletions struck):

A total of ~~\$32,140,000~~ *\$32,340,000* is available for this contract for the five-year term as follows (in 1,000s of dollars escalated for inflation at 3% per year).

FY09-10	FY10-11	FY11-12	FY12-13	FY13-14	Total
\$5.34	\$7.64	\$6.38	\$6.37	\$6.41	\$32.14
<i>\$5.54</i>					<i>\$32.34</i>

- b. Section II.E.1 Funding, Page 18, the FY2009/10 assumptions are amended as follows:

FY2009/10 Assumptions:

Annual operations and optimizations of \$4.04M

Emergency Response contingency funding of \$200K

Enhancements of \$1.3M, including:...

- c. Section II.E.3 Compensation of Contractor, Page 19, paragraph five is amended as follows:

The Contractor shall perform all tasks and subtasks in Project Elements I through IV within the budget stated in II.E.1 above. *In addition, the Contractor shall budget \$200,000 of the FY09-10 budget for Project Element*

Bill Dodd, Chair
Napa County and Cities

Scott Haggerty, Vice Chair
Alameda County

Tom Annunzio
City and County of San Francisco

Tom Azumbrado
U.S. Department of Housing
and Urban Development

Tom Bates
Cities of Alameda County

Dean J. Chu
Cities of Santa Clara County

Dave Cortese
Association of Bay Area Governments

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sue Lempert
Cities of San Mateo County

Jake Mackenzie
Sonoma County and Cities

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San Francisco Mayor's Appointee

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and Housing Agency

James P. Spering
Solano County and Cities

Adrienne J. Tissier
San Mateo County

Amy Worth
Cities of Contra Costa County

Ken Yeager
Santa Clara County

Steve Heminger
Executive Director

Ann Flemer
Deputy Executive Director, Operations

Andrew B. Fremier
Deputy Executive Director,
Bay Area Toll Authority

Therese W. McMillan
Deputy Executive Director, Policy

V. Emergency Response. If funding is added to the contract following an emergency, or if emergency response costs do not require the entire annual budget, the balance will be carried forward to the next fiscal year for the purpose of emergency response.

~~Project Element V, Emergency Response, will most likely be paid for with funding added to the contract following an emergency.~~ *If emergency response costs exceed the budget and if additional funds are not made available following an emergency, funding will come from the Project Element VI budget, and enhancements will be deferred.*

- d. Section II.E.3 Compensation of Contractor, Page 19, paragraph six, sentence one, is amended as follows:

After budgeting for Project Elements I through IV, and budgeting \$200,000 for Project Element V in FY2009/10, the remaining funds will be dedicated to Project Element VI, Enhancements.

- e. Section II.E.3 Compensation of Contractor, Page 19, the summary table is amended as follows:

Scope of Work Project Element	Payment Method	Budget	
		In Funded Contract	Additional \$ to be Identified
I - IV	Lump Sum	✓ Yes	No
V, Emergencies	Time & Materials	Yes	Probably
VI, Enhancements	TBD	Partially	Possibly
VII, New Con. Resp.	TBD	No	✓ Yes

- f. Section III.J Cost Proposal, Page 29, paragraph two, sentence one, is amended as follows:

While the total budget amounts provided in Section II.E.1 (e.g., ~~\$5.34~~ \$5.54 million for FY2009-10; ~~\$32.14~~ \$32.34 million for five years) are accurate, the more detailed assumptions provided in II.E.1 (e.g., ~~\$70K to add web capacity in FY2009-10~~) were made to facilitate long-term MTC planning and do not represent a prescribed course of action.

- g. Section III.J.3 Detailed Task/Subtask Budget, Page 30, bullet #4 is amended as follows:

- ~~Not reserve any budget~~ *Reserve \$200,000 for Project Element V, Emergency Response in FY2009/10.*

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- h. *Appendix E, Format for Presentation of Project Budget by Year*, Page 150, row #1 of the table is amended as follows:

	FY09-10	FY10-11	FY11-12	FY12-13	FY13-14	TOTAL
1 MTC Estimated Revenue	\$5.34 \$5.54	\$7.64	\$6.38	\$6.37	\$6.41	\$32.14 \$32.34

- i. *Appendix H, Terms and Conditions, Article 3.2*, is amended to add the following paragraph:

The maximum amount available for Project Element V is \$200,000.

2. The following changes to the RFP are provided as further instructions about managing potential disputes involving changes to the system architecture: hardware and software. The following areas of the RFP are amended, related to this change:

- a. *Appendix A.I.C.3, Scope of Work, Project Management, Project Coordination*, is amended as follows:

Support and participate on a Change Control Board (CCB), a group consisting of MTC and Contractor project management-level staff formed to provide overall project guidance in relation to changes to the system architecture, hardware, or software. The CCB will review issues, make decisions and set priorities related to the impacts of overall project strategy and direction on ongoing operations. The CCB will typically meet bi-weekly to resolve issues and prioritize work. The CCB will also be the forum for informal dispute resolution relating to the classification of project improvements as optimizations or enhancements, the terms of Task Orders or the terms of optimization change requests. As described in A.I.A.4, the CCB will hold an annual strategic planning session to finalize the annual update to the Five Year Strategic Plan.

- b. *Appendix A-5, Optimizations*, is amended to add the following paragraph:

If there is a dispute between the Contractor and MTC about the terms of an optimization request by MTC or, about classifying a Project activity as an optimization or an enhancement (ie, Contractor considers the activity to be an enhancement and MTC considers it to be an optimization), the first level of dispute resolution shall be at the Change Control Board. If the dispute is not resolved at that level, MTC may at its discretion order the Contractor to proceed with implementing the improvement as an optimization, and Contractor may avail itself of the remaining dispute resolution procedures described in Appendix H, MTC 511 Traffic Contract Terms and Conditions, Article 12.

- c. *Appendix A-6, Enhancements*, Page 135, paragraph two is revised as follows:

Enhancements will be implemented following the execution of Task Orders. The Task Orders will specify the scope, schedule, budget and payment provisions for work to be performed (e.g., time and materials or deliverables). Once MTC and the Contractor agree to the terms of a Task Order, it will be executed by both parties and work will begin. ~~MTC and the Change Control Board will determine if projects should be considered enhancements.~~ *If there is a dispute between the Contractor and MTC about the terms of a Task Order, the first level of dispute resolution shall be at the Change Control Board. If the dispute is not resolved at that level, MTC may at its discretion order the Contractor to proceed with implementing the Task Order according to the terms proposed by MTC, and Contractor may avail itself of the remaining dispute resolution procedures described in Appendix H, MTC 511 Traffic Contract Terms and Conditions, Article 12.*

- d. *Appendix H, MTC 511 Traffic Contract Terms and Conditions is amended to add the following definition to the Glossary of Terms:*

Change Control Board (CCB): A group consisting of MTC and Contractor project management-level staff formed to provide overall project guidance primarily in relation to changes to the system architecture, hardware, or software, which is part of the informal dispute resolution process in Article 12.1.1.

- e. *Appendix H, MTC 511 Traffic Contract Terms and Conditions, Article 11.10, Task Orders, is amended to add the following paragraph:*

If there is a dispute between the Contractor and MTC about the terms of a Task Order, the first level of dispute resolution shall be at the Change Control Board. If the dispute is not resolved at that level, MTC may at its discretion order the Contractor to proceed with implementing the Task Order according to the terms proposed by MTC, and Contractor may avail itself of the remaining dispute resolution procedures described in Appendix H, MTC 511 Traffic Contract Terms and Conditions, Article 12.

- f. *Appendix H, MTC 511 Traffic Contract Terms and Conditions, Article 12.1.1 Conflict Resolution - Informal Process is revised as follows:*

Contractor and MTC shall attempt to resolve informally all disputes prior to initiation of the formal dispute procedures set forth in Articles 12.2.

“The Change Control Board is the method of informally resolving disputes between the Parties over the classification of a project improvement as an optimization or enhancement or the terms of a Task Order or optimization request by MTC. If a dispute cannot be resolved informally by the Change Control Board, the Contractor may initiate the remaining dispute resolution procedures in Article 12.1.2, 12.1.3, or 12.2. If ordered by MTC, the Contractor shall proceed to implement the requested activity pending final resolution of the dispute.”

- g. *Appendix L, Glossary*, Page 170, “Change Control Board” definition is amended as follows:

Change Control Board (CCB): The CCB consists of MTC and Contractor project management-level staff and provides overall project guidance. The CCB reviews issues, makes decisions and sets priorities. The CCB typically meets bi-weekly to resolve bugs, ~~provide guidance on whether an improvement should be considered an enhancement or optimization~~ and to prioritize work. *The CCB is also the forum for informal dispute resolution relating to the classification of project improvements as optimizations or enhancements, the terms of Task Orders and the terms of optimization change requests.* The board also holds an annual strategic planning session to finalize the annual update to the Five Year Strategic Plan.

3. The following changes to the RFP related to value-added services, which could include the revenue generation activities:

- a. In Section II.E.3 Compensation of Contractor, Page 19, paragraph eight is amended as follows:

The Scope of Work requires the selected Contractor to explore and implement approved strategies to add value to the contract, which could include generating project revenue. ~~Any added value would be used to offset project costs or pursue new project investments. In the event Contractor generates revenue, the portion of such revenue that MTC and the Contractor have agreed is MTC's share shall be used at MTC's sole discretion.~~

- b. Section III.G.1.a.(iii) Value-Added Services, Page 25, is amended as follows:

~~Recommend specific strategies for implementation and/or further exploration to add value to the contract and explain how partnerships, relationships, or incoming revenue would be managed. Discuss your experience with, and knowledge of, strategies to add value to what 511 can provide without increasing the project budget. Strategies could include partnerships, service exchanges, or generating revenue from advertising or data sales. Discuss the pros and cons of the strategies and the estimated financial worth of different strategies, including gross and net revenues if applicable.~~

~~Discuss your approach to implementing your recommendations and implications for project management and budgeting. Discuss how you propose funding any up-front costs required to develop value-added strategies. Strategies should be revenue neutral or revenue generating within the five-year contract base period.~~

- c. Section III.G.6, Enhancements, Page 28, sentence one, is amended as follows:

~~Based on your team's vision for 511 you described in your “Project Planning” approach, as well as the~~ *and the* overall approach you have described, discuss your

enhancement ideas for data collection and processing, *revenue generation (if applicable)*, data dissemination features, and/or data dissemination channels.

- d. Section III.G.6, Enhancements, Page 29, is amended to add the following two paragraphs:

Describe your recommended strategies to add value to the contract or your rationale for not recommending strategies. For recommended strategies, discuss how each strategy would be developed and provide an implementation timeline within the five-year period of performance. Describe how you propose funding any up-front costs required to implement the strategy. If you propose using project funds to pay start-up costs, these funds must come from the enhancement budget. Strategies should be revenue-neutral or revenue generating within the five-year contract base period. Describe how incoming revenue would be managed and how revenue would be shared with MTC.

Provide a cost plan showing planning, start-up, and ongoing implementation costs by year for each proposed strategy. Provide a revenue plan showing the estimated revenues that would be generated by each strategy by year. Include the gross revenues and the net revenues to MTC (i.e., gross revenues minus contractor share). This plan shall also be summarized in Cost Proposal G, Table H.2.

- e. Section II.J.1, Project Budget by Year, Page 30, paragraph two is amended as follows:

Appendix E, Format for Presentation of Project Budget by Year provides a sample format showing how the Project Budget by Year should be presented. This form is also available electronically in Excel Word format at <http://www.mtc.ca.gov/jobs/>. Note that this form includes a line to indicate additional revenue generated or value of value-added services provided to evaluation of proposals.

- f. Subtask I.B.14 in *Appendix A, Scope of Work*, Page 45, – the development and implementation of value-added strategies - is moved from Task I.B in the Scope of Work to *Appendix A-6, Enhancements*, to become Enhancement #3 under the heading “Annual Assessment”.
- g. The deliverable associated with subtask I.B.14 is deleted from *Appendix A, Scope of Work*, Page 46, and *Appendix A-4, Project Deliverables and Approval Process*, Page 125.
- h. *Appendix A, Scope of Work*, Project Element VI (Page 67) paragraph five, sentence one is amended as follows:

Following approval, the Contractor will prepare a detailed scope of work, budget, *revenue generation estimates (if applicable)* and schedule to develop and implement the enhancement.

- i. Appendix E, Format for Presentation of Project Budget by Year, (page 150) is amended as follows:

511 Traffic Contractor
Proposed Budgets by Year for Project Elements I through VII
(in 1,000s of Dollars Escalated for Inflation at 3% Per Year Nominal\$)

		FY09-10	FY10-11	FY11-12	FY12-13	FY13-14	TOTAL
1	<i>MTC Estimated Revenue</i>	\$5.34 \$5.54	\$7.64	\$6.38	\$6.37	\$6.41	\$32.14 \$32.34
2	Funds Unbudgeted from Prior Year(s)	\$0					
3	Additional Revenue Generated from Value Added Services	_____	_____	_____	_____	_____	_____
34	Total Estimated Revenue Available	\$5.54					\$
45	Proposed Budget						\$
56	Funds Unbudgeted						\$

1	Estimated Revenue =	The amount MTC has budgeted for the project for the year.
2	Funds Unbudgeted from Prior Years/Period =	The amount available from prior years as a result of proposing a budget (line 4) that is less than the estimated revenue (line 1) in the previous year(s).
3	Additional Revenue to be Generated or Value of Value Added Services=	An estimate of the amount of value generated by the proposed value-added strategies.
34	Total Available =	Sum of the MTC estimated project revenue (line 1); and funds not budgeted in prior years (line 2); and additional revenue anticipated from revenue generation strategies.
45	Proposed Budget =	Your team's proposed cost budget for the fiscal year, including lump sum payments, <i>emergency response contingency funds</i> and enhancements.
56	Funds Unbudgeted =	Total revenue available for the year (line 4) minus your team's proposed budget for the year. In no year, can this be less than zero.

4. Appendix G, Format for Development of Annual Lump Sum Budgets and Project Budget by Task, Page 156, is amended as follows:

Proposers must provide annual cost proposals for FY09-10 to FY13-14. To prepare the cost proposals, MTC has prepared an Excel workbook of templates for proposer use that is available on MTC's website at <http://www.mtc.ca.gov/jobs/>. MTC has not provided formulas in the excel worksheets. The workbook includes the following templates:

Table A: Development of Annual Lump Sum Budget FY2009-10

Table B: Development of Annual Lump Sum Budget FY2010-11

Table C: Development of Annual Lump Sum Budget FY2011-12

Table D: Development of Annual Lump Sum Budget FY2012-13

Table E: Development of Annual Lump Sum Budget FY2013-14

Table F: Enhancements Budget FY2010 to FY2014

Table G: ~~Payment Summary FY2010 to FY2014~~ *Summary of Lump Sum Cost Proposals
FY2010 to FY2014*

Table H: *Summary Budget Proposals FY2010 to FY2014*

Proposers may modify the templates to meet their needs, but each cost proposal must include at a minimum the level of detail depicted in the templates. For example, proposers could add rows to provide more detail at the task level or add notes, explanation, and assumptions.

Specifically, the Annual Lump Sum Budget must show the:

- Fully loaded staff labor-hour budgets for the tasks in Project Elements I – IV and their resulting costs,
- Direct costs associated with the tasks,
- Task-level detail as defined in the templates,
- Optimizations budget, and
- Total annual lump sum cost for Project Elements I – IV.

After completing the Annual Lump Sum Budget templates, proposers must complete Table F, the annual enhancements budget followed by Tables G and H. *Tables G.1 and G.2, the summary tables, which depict summarize, for each year, the proposed lump sums; and their component parts; the enhancements budget, and any revenue generation. Table H.1 summarizes the project costs within the budget provided by MTC. Table H.2 summarizes the cost and revenue flow of revenue generation strategies, if applicable.*

Instructions for Completing Tables A - E:

1. Complete one table per fiscal year (e.g., Table A for FY2009-10)
2. In the green cells, enter the names and firms of assigned personnel. If you have non-key personnel, enter the position name and indicate their firm. Additional columns may be added as needed. For Project Element IV (TIC), the personnel or position should be consistent with the proposed TIC staffing plan.
3. In the yellow cells, enter the fully loaded hourly rate (from Appendix F) of each corresponding personnel or position.
4. In the orange cells, enter the hours by task for each personnel or position.
5. In the "Team Labor Hours" column, sum the hours (orange columns) by task.
6. In the "Team Labor Cost" column, calculate the total labor cost of each task by multiplying the fully loaded hourly rates (yellow cells) by the budgeted hours for each personnel/position and summing.
7. In the blue area, enter the hardware, software, *purchased data, communications materials*, travel and other direct costs by task under the appropriate column.
 - a. Include any markup/profit you will charge on direct costs in the column "Direct Cost Markup."

8. In the "Team TOTAL COST" column, enter the sum of the previous columns ("total labor cost" to "Direct Cost Markup").
9. In the white subtotal (or sum) rows, enter the requested subtotal.
10. In the last row of Tables A through E, enter the totals of each column for the fiscal year. The total shall contain all costs for the ~~project~~ *listed tasks* including overhead and profit.

Instructions for Completing Table F: Enhancements Budget FY2010 to FY2014

1. Based on your proposed work plan and approach, itemize the enhancements you anticipate addressing each year in the first column. *Include the implementation costs of value added strategies that you propose to fund with the enhancement budget, if applicable.*
2. Provide an estimate of the budget amount you are reserving for the particular enhancement in the appropriate year column; dividing the estimate into labor costs and total direct costs and providing a total per the column headings.

Instructions for Completing Table G: ~~Payment Summary~~ *Summary of Lump Sum Cost Proposals* FY2010 to FY2014

1. Add the Team Total Costs in each column of Table G.1 to show the Annual Lump Sum Cost for Project Elements I – IV.
2. Divide the Annual Lump Sum Cost by 12 to provide the Average Monthly Lump Sum Cost.
3. Sum all the proposed costs associated with tasks other than optimizations and enter this subtotal in Table G.2.
4. Sum all the proposed optimizations costs in Table G.1 and enter this subtotal in Table G.2.
5. Add the Team Total Costs in each column of Table G.2 to show the Annual Lump Sum Cost for Project Elements I – IV, which should be the same total shown in Table G.1.
6. ~~In Table G.3, include the annual lump sum costs from Table G.1 and 2 and the annual enhancement costs from Table F and calculate the Annual Total Costs.~~
7. ~~If applicable, add a line item for the projected annual revenue from each Revenue-generation project.~~
8. ~~Calculate the Annual Total Budget by subtracting the Annual Revenues from the Annual Total Costs.~~

Instructions for Completing Table H: *Summary Budget Proposals* FY2010 to FY2014

1. *In Table H.1, include enter the annual lump sum costs from Table G.1 or G.2, the annual enhancement costs from Table F, and the emergency response budget of \$200,000 for FY2009/10, and calculate the Annual Total Costs.*
2. *Complete Table H.2 if your proposal includes a revenue generation strategy(ies). Complete a separate table for each individual strategy, if you are proposing more than one, and provide a summary table that sums the costs and revenues of the strategies.*
3. *Proposers may amend Table H.2 to better depict the cash flow from revenue generation strategies, as long as the amended table shows the sources of funding for implementation costs and revenue flow.*

5. The excel templates available at <http://www.mtc.ca.gov/jobs/>, as part of Appendix G, Format for Development of Annual Lump Sum Budgets and Project Budget by Task, are amended as follows.
 - a. The column labeled “materials” in Tables A – E has been replaced with columns labeled “purchased traffic data” and “communications.”
 - b. The second to last row of Table G.1 has been amended as follows: Phone Tasks-~~Excluding~~ Optimizations.
 - c. Table G.3 has been deleted.
 - d. The worksheet entitled “Appendix G, Table H” has been added and includes the addition of Tables H.1 and H.2.
6. Section I.C Supporting Documents, Page 11, is amended to add the following documents under the following headings:
 - Project Management
 - *511 Call Spikes*
 - *511 Monthly Reports_Oct07-Sep08*
 - *511 Monthly Usage Update - Sep08*
 - *511 System Accuracy and Availability*
 - *511-Verizon Landline Agreement*
 - *511-Verizon Wireless Agreement*
 - *511 Voice Recognition Analysis-June07-April08*
 - *511 Weekly Reports_Oct07-Sep08*
 - *Hosting Facility (AIS) Collocation Subcontract*
 - *Cell vs Landline Calls for 9-2008*
 - *Telvent Farradyne - SpeedInfo Agreement*
 - *Union Agreement for TIC Operations*
 - Project Equipment Inventory
 - *CPU Inventory*
 - *Misc Products Inventory*
7. Corrections to the RFP are made as follows:
 - a. Section I.A.4.d.i, Page 5, the lettering of the phone features is corrected to add letter (g). Thus the lettering in this section starts at (a) and concludes with (n).
 - b. Section II.E.2 Historical Cost Information, Page 19, paragraph one, is amended as follows: The following is a breakdown by task of the current year FY2008-09 operating budget, which was approximately \$4 million (note that real-time transit costs were relatively low this year and are expected to increase *as more transit agencies are added to the system*):

- c. Section II.E.2, Historical Cost Information, Page 19, paragraph two, bullet #4 is amended as follows:

The monthly average fees associated with the AIS hosting services are as follows:

Internet Access	\$900*
Cabinet Rental(s)	\$1,700
Power	\$4,800
SIP Traffic	\$19,000
Total	\$26,400

** The monthly cost for Internet Access will increase starting July 1, 2009. The current estimated cost is \$2,200.*

- d. Section II.E.3 Contractor Performance Payment Deductions, Page 20, is amended to fix this incorrect section numbering. This section is changed to Section II.E.4.
- e. Section II.E.4 Contractor Performance Payment Deductions, Page 20, is amended as follows:

MTC intends to link Contractor performance to payment by reducing the Contractor's lump sum payment amount for Project Elements I – IV if performance requirements are not met as described in Appendix A-1, Performance Standards and Payment Deductions. *On average over the last two years, the current 511 systems meet have met the performance standards. More details about the current system's ability to meet the performance standards are available in "511 System Accuracy and Availability.xls" available on <http://www.mtc.ca.gov/jobs>. Payment deductions will not take affect until after the transition period (if applicable) is completed. The performance standards are summarized here:*

- f. Section III.G.3 Data Dissemination, Page 27, paragraph two is amended as follows:

Describe your ideas for optimizing the data dissemination channels and data dissemination features. Discuss how your team will provide the staffing capacity and capabilities to nimbly fix traffic and real-time transit data ~~collection~~ dissemination system problems and improve the systems through optimizations. Discuss how you will ensure that small improvements and adjustments can be made even when new development may be occurring.

- g. Section III.H Proposed Revisions to the Scope of Work, Page 29, sentence one, is amended as follows: *If necessary*, based on your team's proposed work plan, provide a change-bar version of the Scope of Work provided in Appendix A that identifies where your proposed approach alters the preliminary Scope of Work.
- h. The title of Section III.J.3, Page 30, is amended as follows: ~~Detailed Task/Subtask-Budget Lump Sum Budget and Project Budget by Task~~

- i. *Appendix A, Scope of Work*, Project Element VI, Page 67, Paragraph five is amended to add the following bullet to the list of elements that could be included in the Scopes of Work for enhancements:
 - Functional requirements
- j. *Appendix A-1, Key Performance Indicators and Associated Payment Deductions*, Second paragraph under the bulleted section on Page 72 is amended as follows: System failure data will be taken from the database. All Total and Major Failure downtimes, regardless of reason, will be included in the calculation. Minor Failures and scheduled maintenance windows will not be included. If a Major Failure occurs intermittently for 20 minutes or longer (such as intermittent rollovers to NVP-lite) the failure time shall be calculated as the time from the start of the intermittent outage to its end, divided by 2. If a Major Failure occurs during a non-holiday, weekday peak period (defined as 6am to 9am and 3pm to 7pm) or during six (6) designated week ends defined two weeks in advance by MTC, then the total failure time during these designated times will be multiplied by 2. This is considered a double penalty. To prepare for the designated week ends, Contractor may add two hours to the previous week end's maintenance window.
- k. *Appendix A-2, Functional Requirements*, Requirement #9.6 on Page 82 is deleted. The Contractor shall enter whether the failure was a double penalty failure.
- l. *Appendix A-2, Functional Requirements*, Requirement #41.3 on Page 98 is amended as follows: ~~Networks shall have high bandwidth connection to accommodate 1,000 simultaneous connections with no more than four seconds of response time. The network bandwidth shall be 10Mbps with burstable capacity of 100Mbps.~~
- m. *Appendix A-2, Functional Requirements*, Requirement #76.8 on Page 119 is amended as follows: TIC operators shall enter incident data within one (1) minute of verification of the incident. The verification entry process must be completed within five (5) minutes of the first received report of the incident 90% of the time in time to ensure that the incident plays on the phone and appears on the traffic map within five (5) minutes of verification of the traffic incident. Verification occurs when an on-scene officer enters (confirms) the incident in the CAD. Incidents must be updated within three (3) minutes of confirmation of change of status.
- n. *Appendix B, System Version and Installation Dates*, Page 139, the location of PowerEdge 6450, CPU B20LW01 (Row 8 of the table) is changed from "TravInfo" to "Oakland."
- o. A header is added to Appendix L, so that the pages of Appendix L are now listed as Page 170 through 173.

The remaining provisions of the RFP dated October 14, 2008, remain unchanged. In the event of a conflict between this addendum and the previous version(s), this addendum shall take

precedence. Any questions concerning this addendum to the RFP should be directed to Carol Kuester, Project Manager, at (510) 817-5853 or <ckuest@mtc.ca.gov>.

Also included with this Addendum #1 as Attachment A, is a list of additional (or replacement) documents posted on the MTC website in conjunction with this Addendum. MTC's answers to questions posed by prospective proposers at the bidders' conference on October 20, 2008 and subsequently in writing are posted at http://www.mtc.ca.gov/jobs/511_traffic_RFP.htm.

Sincerely,



Ann Flemer
Deputy Director, Operations

AF: CK: BL
Enclosures (1)

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ATTACHMENT A
DOCUMENTS POSTED ON THE MTC WEBSITE IN CONJUNCTION WITH
ADDENDUM #1 TO THE 511 SERVICES CONTRACTOR RFP

RFP Materials

- PDF version of the RFP showing changes described in this Addendum
- Word version of Appendix A, Scope of Work (as changed by the Addendum)
- Excel version of Appendix E, Format for Presentation of Project Budget by Year (as changed by the Addendum)
- Excel version of Appendix F, Rate Sheet
- Excel version of Appendix G, Format for Development of Annual Lump Sum Budgets and Project Budget by Task. (as changed by the Addendum)

Additional Supporting Documentation

Project Management

- *511 Call Spikes*
- *511 Monthly Reports_Oct07-Sep08*
- *511 Monthly Usage Update - Sep08*
- *511 System Accuracy and Availability*
- *511-Verizon Landline Agreement*
- *511-Verizon Wireless Agreement*
- *511 Voice Recognition Analysis-June07-April08*
- *511 Weekly Reports_Oct07-Sep08*
- *AIS Collocation Subcontract*
- *Cell vs Landline Calls for 9-2008*
- *Telvent Farradyne - SpeedInfo Agreement*
- *Union Agreement for TIC Operations*

Project Equipment Inventory

- *CPU Inventory*
- *Misc Products Inventory*

Appendix E
Format for Presentation of Project Budget by Year

511 Traffic Contractor
Proposed Budgets by Year for Project Elements I through VII
(in 1,000s of Dollars Escalated for Inflation at 3% Per Year Nominal \$)

		FY09-10	FY10-11	FY11-12	FY12-13	FY13-14	TOTAL
1	<i>MTC Estimated Revenue</i>	\$5.34 \$5.54	\$7.64	\$6.38	\$6.37	\$6.41	\$32.14 \$32.34
2	Funds Unbudgeted from Prior Year(s)	\$0					
3	Additional Revenue Generated from Value Added Services	_____	_____	_____	_____	_____	_____
34	Total Estimated Revenue Available	\$5.54					\$
45	Proposed Budget						\$
56	Funds Unbudgeted						\$

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|----|---|---|
| 1 | Estimated Revenue = | The amount MTC has budgeted for the project for the year. |
| 2 | Funds Unbudgeted from Prior Years/Period = | The amount available from prior years as a result of proposing a budget (line 4) that is less than the estimated revenue (line 1) in the previous year(s). |
| 3 | Additional Revenue to be Generated or Value of Value Added Services= | An estimate of the amount of value generated by the proposed value-added strategies. |
| 34 | Total Available = | Sum of the MTC estimated project revenue (line 1), <i>and</i> funds not budgeted in prior years (line 2), and additional revenue anticipated from revenue-generation strategies. |
| 45 | Proposed Budget = | Your team's proposed cost budget for the fiscal year, including lump sum payments, <i>emergency response contingency funds</i> and enhancements. |
| 56 | Funds Unbudgeted = | Total revenue available for the year (line 4) minus your team's proposed budget for the year. In no year, can this be less than zero. |